

Machanhill Parent Council AGM/Meeting - Held on Tuesday 19th September 2023

Present

Cheryl Marley, Stephen Shields, Zoe Hughes, Sharon McCallum, Charlene Barclay, Emma Mackie, Ana Jornea, Ricky Hutton, Sarah Semple, Barry, Mrs. Boyle, Mrs Carson and Mrs. Hamilton.

Apologies

Apologies were received from Vasile Jornea, Emma Thomson, and Graeme Clark and Lynn Hunter.

Welcome

Cheryl opened the AGM/Meeting and welcomed everyone in attendance.

Cheryl advised that as this is the AGM there would be no Head Teachers report.

Discussions took place around the number of new parents/carers who had applied to join the PC. It was agreed that new applications should be allowed throughout the school year. It was also noted that parents/carers still wanting to help within the school as parent helpers etc are still welcome to get in touch with the school. All parents/carers wanting to join PC and/or become a parent helper are required to apply for a PVG.

Consideration was given to altering the format of future PC meetings. Going forward it is proposed that the Head Teachers report takes part at the beginning of the meeting, followed by fundraising issues discussed afterwards. This would allow the school staff to leave the meeting earlier than currently happens.

As the office bearers had served for two years, they and the other PC members were invited to apply to fill these positions for the next two years. Cheryl, Zoe and Stephen were each voted to continue in their respective roles of Chair, Treasurer and Secretary. Sharon was voted in to the role of Vice Chair.

Treasurers Report

Zoe distributed a financial summary of the income and expenditure for the last year. Highlights of the last year was the income generated at the Christmas and Summer fayres despite having higher than usual costs for these events. Based on projected costs for this school year it is anticipated that there will be a shortfall. Therefore further planning is required to raise the necessary funds to meet the expected expenditure.

Discussion took place around the provision of tracksuits or sportswear for use by the school track and field participants. Options available to be researched including the possibility of a local company sponsor to cover the cost of the sportswear.

Changes to the Christmas and Summer Fayres were discussed. This included charging companies to provide services at the fayres and looking into charging an entrance fee which includes a cup of tea and a biscuit.

Concerns were raised at the quality of food that we provided at the Summer Fayre and suggestions were made about how we could improve the food that we sell. Sourcing a donation of burger buns from a baker was another way suggested to reduce our expenditure. Consideration was given to subsidising some of the costs of producing the homemade products and reviewing if we should continue with the usual products or not.

It was agreed that the upcoming Halloween Disco should retain the same format with regards timescales and year groups. Staffing levels for the disco may be an issue due to the date clashing with P7 Transition meeting and the requirement of PC members having their PVG in place prior to the disco.

Date of Next Meeting

The next meeting is Tuesday 10/10/2023 at 6.30pm.

Meeting Closed

Cheryl closed the meeting, and thanked those present for their attendance.